|  |
| --- |
| Chula Vista Elementary School District **SUMMARY EVALUATION REPORT** (EMPLOYEES - FORM **E-2**) |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | | | | | | | | |
| NAME: |  | TEMPORARY | | |  | |  | | |
|  |  | RESTRICTED | | |  | |  | | |
| JOB DESCRIPTION TITLE: |  | PROBATIONARY I | | |  | |  | | |
|  |  | PROBATIONARY 2 | | |  | |  | | |
| LOCATION: |  | PERMANENT | | |  | |  | | |
|  |  | | | | | | | | |
|  | RECOMMENDED FOR TENURE: N/A | | YES |  | | NO | |  |  |
|  |  | | | | | | | | |

**SECTION I EVALUATION COMPONENTS**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| UNSATISFACTORY | | | REQUIRES IMPROVEMENT | | | | EFFECTIVE | | | | **1. PROGRESS OF STUDENTS TOWARD** | | | |
|  |  |  | |  |  | | |  |  | **ESTABLISHED STANDARDS** | |
|  | | | | | | | | | | | | |
| **EVALUATOR COMMENTS:** | | | | | |  | | | | | | | |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| UNSATISFACTORY | | | REQUIRES IMPROVEMENT | | | | EFFECTIVE | | | **2. INSTRUCTIONAL TECHNIQUES** | |
|  |  |  | |  |  | | |  |  | |  | | | |
|  | | | | | | | | | | | | |
| **EVALUATOR COMMENTS:** | | | | | |  | | | | | | | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| UNSATISFACTORY | | | REQUIRES IMPROVEMENT | | | | EFFECTIVE | | | **3. ADHERENCE TO DISTRICT CURRICULUM** | | | | |
|  |  |  | |  |  | | |  |  | |  | | |
|  | | | | | | | | | | | |
| **EVALUATOR COMMENTS:** | | | | | |  | | | | | | |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| UNSATISFACTORY | | | REQUIRES IMPROVEMENT | | | EFFECTIVE | | |
|  |  |  | |  |  | |  |

**4. ESTABLISHMENT AND MAINTENANCE OF A SUITABLE LEARNING ENVIRONMENT WITHIN THE SCOPE OF THE EMPLOYEE'S RESPONSIBILITY**

|  |  |
| --- | --- |
| **EVALUATOR COMMENTS:** |  |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| UNSATISFACTORY | | | REQUIRES IMPROVEMENT | | | | EFFECTIVE | | | **5. PERFORMANCE OF NON-INSTRUCTIONAL** | |
|  |  |  | |  |  | | |  |  | **DUTIES AND RESPONSIBILITIES** |
|  | | | | | | | | | | | |
| **EVALUATOR COMMENTS:** | | | | | |  | | | | | | |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| UNSATISFACTORY | | | REQUIRES IMPROVEMENT | | | | EFFECTIVE | | | **6. PROFESSIONAL RELATIONSHIPS WITH** | |
|  |  |  | |  |  | | |  |  | **STUDENTS, PARENTS, COLLEAGUES** |
|  | | | | | | | | | | | |
| **EVALUATOR COMMENTS:** | | | | | |  | | | | | | |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| UNSATISFACTORY | | | REQUIRES IMPROVEMENT | | | | EFFECTIVE | | | **7. ACHIEVEMENT OF OBJECTIVES (IF** | |
|  |  |  | |  |  | | |  |  | **APPLICABLE)** |
|  | | | | | | | | | | | |
| **EVALUATOR COMMENTS:** | | | | | |  | | | | | | |

|  |  |  |
| --- | --- | --- |
| **II. ANY SUMMARY SECTION WHICH INDICATES IMPROVEMENT IS NEEDED MUST BE COMMENTED UPON BY THE EVALUATOR(S) USING FORM E1 AS USED DURING THE MONITORING PERIOD AND ATTACHING THE FORM HERETO.** | | |
| ***CHECK IF INFORMATION IS ATTACHED*** |  |  |
|  | | |

|  |  |  |
| --- | --- | --- |
| **III. OVERALL EVALUATION SUMMARY STATEMENT** | | |
| ***CHECK IF INFORMATION IS ATTACHED BY EVALUATOR(S)*** |  |  |
|  | | |

|  |  |  |
| --- | --- | --- |
| **IV. EVALUATEE COMMENTS:** | | |
| ***CHECK IF INFORMATION IS ATTACHED*** |  |  |
|  | | |

|  |  |  |  |
| --- | --- | --- | --- |
|  | EVALUATEE |  | DATE |
|  | EVALUATOR |  | DATE |

The evaluatee will sign and return the form within 10 working days of its receipt. The signature of the evaluatee is an indication the evaluation has been read and that discussion has taken place but does not constitute endorsement of the evaluation. The evaluatee shall have thirty (30) days to file a written response which shall be attached to the form. If this report is challenged on the basis that the facts presented are not true, this form will not be made a part of the evaluatee's file until a report has been made as to the veracity of those facts. The grievability of this process shall be as specified in Article 33.7.

Due date: Not less than 30 calendar days before the end of the employee's school year.

Copies to: Evaluatee

Evaluator

Personnel Office